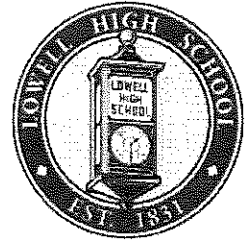


Lowell Public Schools
Lowell High School
50 Fr. Morissette Blvd
Lowell, Massachusetts 01852-1050



Marianne E. Busteed
Head of School

Tel. (978) 937-8900
Fax (978) 937-8902
Email: MBusteed@lowell.k12.ma.us

January 6, 2020

Dr. Joel Boyd, Superintendent
Lowell Public Schools
155 Merrimack Street
Lowell, MA 01852

Re: Lowell High School AFJROTC Cadet Leadership Course (CLC)

Dear Dr. Boyd:

I respectfully request approval for an overnight field trip to support the curriculum for Aerospace Science III and IV. This is Course 9381 out of the Lowell High School Course Catalog that the cadets receive credit for. Approximately 80-100 students will travel to the Ft. Devens Army Reserve Base on Ft. Devens, Massachusetts to attend MA-771's annual Cadet Leadership Course (CLC). This year's CLC will be a 4-day/3-night camp focused on leadership, drill and ceremonies, physical fitness, and team-building, as well as preparing selected junior and senior cadets for their leadership roles within the Cadet Corps. They will travel to Ft. Devens on Thursday May 28th, 2020 at approximately 1 p.m. and return Sunday, May 31st, 2020, at approximately 3 p.m. All four AFJROTC instructors will supervise the trip (Lt Col Eileen St. Laurent; MSgt Kevin Casilli; MSgt Paul Perez and TSgt David Smith) along with additional male chaperones Tarathorn Hong; Stephen Cruz and Reynaldo Rivera and female chaperones Brianna Croteau; Mikaylah Croteau; Prathnar Pich and Sodhikar Pich. All necessary CORI, parental, medical and school permission forms will be completed prior to the event. All funds for the leadership camp including transportation, food and lodging will be paid by AFJROTC funds; AFJROTC bus account and/or student contribution. The only cost to Lowell High School will be for two substitutes on Friday, May 29th, for the amount of \$210.00 from Professional Development. We will be requesting funding from the Air Force to cover meals for \$5121; transportation (coming out of our bus account) will be \$1080; and the cadets will be asked to pay a fee of \$30 each to cover their hat, shirt and shorts. All instructors will be able to cover their classes on Thursday, May 28th and then travel to the Camp and stay overnight. On Friday, May 29th, Lt Col St. Laurent will be in to cover her classes and so will MSgt Perez, once the school day is over they will both travel to Ft. Devens and remain there until 31 May. If you have any questions, please contact me at (978) 937-8946.

Thank you in advance for your consideration and support.

Sincerely,

A handwritten signature in cursive script that reads "Marianne E. Busteed".

Marianne E. Busteed
Head of Lowell High School